



**THESIS OF DOCTORATE  
AGREEMENT OF CO-SUPERVISION**

*1. OPENING CONSIDERATIONS*

- 1.1. Having taken full cognizance of the French Ministerial Decree (25 MAI 2016) regulating the co-supervision of Doctoral Dissertations by French and Foreign institutions of Higher Education ;
- 1.2. In view of the Cooperation Agreement signed on ..... between *Université de Franche-Comté* and .....
- 1.3. In view of the tradition of cooperation between [name the laboratories or research units involved, and any international program they might be engaged in together, if this applies, or skip to next item]
- 1.4. Having taken full cognizance of the regulations concerning Doctoral studies at .....

IT IS HEREBY DECIDED THAT :

*2. OUTLINE OF THE CASE*

**2.1 PREPARATION OF A DOCTORAL DISSERTATION UNDER CO-SUPERVISION**

**2.1.1. The Candidate**

Mr/Mrs/Miss/Ms ....., born on ..... in ....., who passed the Doctoral qualifying exams Master of Science [*or any other degree or dispensation that applies*]in the field of ....., has received permission to start work on a Doctorate in ..... under co-supervision shared by a duly qualified member of *Université de Franche-Comté* and a duly qualified member of .....

**2.1.2. Details of thesis (preparation, title, protection)**

Work towards the Dissertation started at the beginning of Academic year 200.../20....., and — unless otherwise mutually agreed at a later date — it is expected to last for no more than three years.

The full title of the Doctoral thesis is : “..... ”

The thesis will be protected, and the results of research undertaken in both institutions to enable its completion will be published, exploited and protected in accordance with the Laws and Regulations of each of the countries concerned. If the need arises, the problem of intellectual ownership will be dealt with in a separate and specific addendum.

**2.2. Residence**

During the period of preparation, the candidate will reside and work in each of the universities in succession, following the schedule below:

.....  
.....  
.....

\_\_\_\_\_



### 3. MATTERS OF ADMINISTRATION

#### 3.1. REGISTRATION FEES

For as long as he/she carries out his/her Doctoral studies, the candidate will have to be registered simultaneously in both Universities.

Each year, one of the two participating institutions will waive all registration fees so that the candidate only has to pay them once a year, starting with his home institution:

200.. / 200.. :

200.. / 200.. :

200.. / 200.. :

[if it applies] However, fees will only be collected by ....., the other institutions waiving all fees.

#### 3.2. WELFARE

##### 3.2.1. Social Security

The candidate will be covered in all institutions concerned by payment of registration fees in one of them. Proof may be required by the other institution(s) that health cover as well as insurance against accidents involving their responsibility have been acquired.

Doctoral students coming to France are reminded that, starting their doctorate below the age of 28, they are entitled to the French system of Health cover for Students, in addition to which they are advised to join a Mutual Health Scheme.

Above the age of 28, they have to give proof that they have a contract covering health as well as accident risks..

##### 3.2.2. Accommodation

During his periods of residence in the partner institution(s) mentioned in 2.2 above, the candidate will, as far as possible, be offered the use of University Accommodation for which he will be charged at the prevailing Doctoral Students' rate.

##### 3.2.3. Funding [as applicable]

**A:** The candidate, who occupies a position of ..... with the University of ....., receives the financial support attached to this position; the candidate has also been awarded a Regional Grant in aid of international research activities by the ..... of .....

**B:** The candidate has been awarded a Regional Grant in aid of international research activities by the ..... of .....

**C:** The candidate is not in receipt of any particular funding created to support Doctoral students.

### 4. ACADEMIC MATTERS

#### 4.1. PREPARING AND WRITING THE DISSERTATION

##### 4.1.1. Supervisors

Prof. .... from *Université de Franche-Comté* and Prof. .... from ..... will act as the two co-supervisors and agree to provide full supervisory assistance to the doctoral student for the whole period of preparation.

They also agree to use available resources to maintain frequent contact with each other, while the co-signatories will endeavour to make contact possible.

**4.1.2. Language Used for Dissertation**

The Dissertation will be written out in full in one language (.....), and its general presentation will have to meet the specific requirements of each institution.

**4.1.3. Language Used for Summary of Dissertation**

As well as the Dissertation itself, there will be a summary thereof meeting standard international requirements: this will be written in a language other than that specified in 4.1.2. above, namely (.....and) French

**4.2. DEFENDING THE DOCTORAL DISSERTATION**

**4.2.1. The Examining Board**

The Dissertation will be presented and defended publicly, in accordance with the Laws and Regulations in force in each of the countries concerned; the choice of examiners will be shared equally by the institutions and the co-supervisors named in 4.1.1. above will be amongst them.

**4.2.2. Where the Defence takes place**

Unless otherwise mutually agreed at a later date, the defence will take place at .....

**4.2.3. Language Used for Defence of Dissertation**

The Defence will be conducted in .....

**4.2.4. Language Used for Oral Summary**

The candidate will start his Public Defence by offering a Summary of his Dissertation in a language other than that specified in 4.2.3. above, namely ..... **French must be one of the languages used.**

**4.3. AWARD OF DEGREES**

After ensuring that the preparation and the defence of the Doctoral Dissertation conformed with all the Laws and Regulations in force locally, each University will — if the Examining Board makes such a recommendation — confer upon the candidate the Doctoral Degree it is authorized to confer, namely:

for *Université de Franche-Comté* : *Docteur de l'Université de Franche-Comté, spécialité* .....

for ..... : ..... : .....

The recording documents received by successful candidates will specify that the thesis was prepared under joint supervision, and will give the names of the Universities involved, those of the members of the viva panel as well as their positions, and the field in which the degree was awarded.

**5. CONCLUDING CONSIDERATIONS**

**5.1. ATTACHMENTS**

The documents referred to in **1. Opening Considerations** will be attached to this Agreement, so that both parties might have full knowledge of their contents.

**5.2. PERIOD OF VALIDITY**

The present agreement will become fully effective from the date of its signing by both parties thereto.

It will remain so until the Defence has taken place (within the limits set down in 2.1.2. above) and until such time after it as is necessary for the Award of Doctoral Degrees to take place.

For the University of Franche-Comté,

For the

The President UBFC  
Nicolas CHAILLET

The President UFC  
Jacques BAHY

The co-supervisor  
.....

The Director Ecole Doctorale  
Nadine BERNARD

The President

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The co-supervisor

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The candidate